

VENTURE ATTENDANCE NEWSLETTER

EVERYDAY COUNTS: ATTENDANCE SHAPES YOUR FUTURE

**MOMENTS
MATTER,
ATTENDANCE
COUNTS.**

SCHOOL
SUCCESS
STARTS WITH
ATTENDANCE

Attendance: Everyone Plays a Part

Regular attendance is essential for every child's learning, wellbeing, and future success. Our **Attendance Policy** explains the support we provide as soon as any absence pattern emerges.

If your child's attendance drops, we will contact you to understand the reasons, help remove obstacles, and support your child in returning to a consistent routine.

If your child is absent:

- Please notify us **first thing in the morning by 8.30am** 01493 662966 option 1.
- If we don't hear from you, we will continue contacting listed numbers, and a home visit may be arranged if necessary.
- This process is a key part of our **safeguarding duty**, making sure every child is safe.

Medical Appointments

- Try to schedule appointments outside of school hours. Where this is not possible, ensure that your child attends the academy before and after the appointment to keep the disruption to their learning to a minimum.
- If your child does need to miss school, please let us know in advance and provide a medical card or letter.
- We appreciate your support in helping your child stay in school and make the most of their learning time.



Punctuality:

Starting the Day Right



- Morning registration takes place in PL time from 8.25 - 8.45am. Students arriving after registers are closed are marked as having an **unauthorised absence** for the morning session.
- Being on time helps students settle, access important information, and start learning calmly.
- Persistent lateness will be followed up quickly.

Term-Time Leave



- Requests for holidays during term time will only be authorised in exceptional circumstances.
- Unauthorised absences may result in a penalty notice from the Local Authority.
- Our expectation is clear: children should attend school whenever possible.

Celebrating Attendance Champions

We're delighted to celebrate some outstanding attendance achievements this term:

- Top Year Group: Year 7 – 96.53% attendance
- Tutor Group of the Term: Create 7A – 96.6% attendance
- Individual Achievers: 353 pupils maintained 100% attendance this term!



Support from the Venture Community

We understand that school and daily routines can sometimes feel difficult for children due to anxiety, health concerns, or other challenges. If this is the case for your child, please contact us early – we're here to help.

We can offer:

- Pastoral support – a trusted adult to listen and guide
- Emotional support – help managing worries and feelings
- SENCO guidance – advice for additional needs
- Early Help referrals – links to wider family services
- Targeted school strategies – practical support in class

Our approach is caring and proactive. We want every child to feel safe, supported, and ready to learn so they can thrive at school.

Helping Your Child Manage Anxiety

- Anxiety is normal, but seek support if it regularly affects school, sleep or friendships.
- Keep routines predictable and provide a calm, safe space at home.
- Listen and acknowledge feelings: "I can see you're worried – that's okay."
- Teach simple coping skills such as slow breathing and positive self-talk.
- Support healthy habits: good sleep, exercise, balanced diet, and limited screen time.
- Praise effort and avoid labelling your child as "anxious."
- Share concerns with school so we can work together to support your child.

Useful Contacts



Academy Attendance Officer: Mrs Bridges
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Attendance Engagement Lead: Mrs Burridge
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